

**Rotary Club of Stockton  
Frank Thornton Smith Music Scholarship  
Procedure for Payment**

The scholarship award request along with proper documentation should be submitted to the following:

Frank Thornton Smith Music Scholarship  
Dr. Kathy Hart, Scholarship Chair  
The Rotary Club of Stockton Scholarship Committee  
P O Box 7457  
Stockton, CA 95267

Guidelines for Payment:

- The award will be paid in two installments:
  - FIRST installment will be paid upon receipt of documentation, including your Student Identification Number, of enrollment as a full-time student in any accredited two\* or four-year college or university within the United States. You must be a full-time student (12 credit hours/units minimum) each semester. **The deadline for submission of documentation for the first semester is October 15, 2024.**
  - SECOND installment will be paid upon receipt of documentation of proof of enrollment for the second semester plus proof of having attained a 2.5 GPA or better on a 4.0 scale at the end of the first semester of attendance. **The deadline for submission of documentation for the second semester is March 15, 2025.**

The award will be paid directly to your institution in your name and can only be used for tuition, institutional fees, or books. Under no circumstances may the money go directly to you. The Stockton Rotary Club will request sufficient documentation from the educational institution to ensure that the funds have been appropriately used.

It is your responsibility to see that proper documentation is submitted to the Scholarship Chair of the Rotary Club of Stockton in a timely manner. If the award is not given out due to a lack of documentation submission in a timely manner, the Rotary Club of Stockton reserves the right to award another student. **Documentation must be submitted NO LATER THAN October 15 of first semester and March 15 of second semester.**

\*In the event that the student attends a two-year community college, the award is for the cost of books, fees, and tuition up to the awarded amount and not the singular dollar amount as the community college charges may be less than the award.

Questions may be addressed to:  
Frank Thornton Smith Music Scholarship  
Dr. Kathy Hart, Scholarship Chair  
The Rotary Club of Stockton Scholarship Committee  
P O Box 7457  
Stockton, CA 95267  
email [kathy8311@comcast.net](mailto:kathy8311@comcast.net)